



BOARDING HANDBOOK 2011

WELCOME
TO
PARNELL
HOUSE

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PARNELL HOUSE STAFF -*contact details*

Housemaster: Mr. Harry Wichman

Mr Wichman lives in a house attached to Parnell House -on the left side

Phone 09 276 0653 or 021548475

Email:!
h.wichman@kingscollege.school.nz

House/Academic Tutor: Mr. Schalk Van Wyk

Mr Van Wyk lives in a house adjacent to Parnell House

Phone 09 276 0609

Email:!
s.van.wyk@kingscollege.school.nz

House Tutor: Mr Lincoln Savage

Mr. Savage lives in a house adjacent to Parnell House

Phone 09 2762746

Email:!
l.savage@kingscollege.school.nz

House Tutor: Mr. Mark Prendergast

Mr. Prendergast lives in a flat attached to Parnell House -at the back

Phone 09 276 0654

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m.prendergast@kingscollege.school.nz

Academic Tutor: Mr. John Southern

Mr. Southern lives off-site

Phone 09 817 9941

Email:!
j.southern@kingscollege.school.nz

Academic Tutor: Mr. Keith Rowley

Mr. Rowley lives off-site

Phone 09 276 0649

Email:!
k.rowley@kingscollege.school.nz

Matron: Carolyn Pritchard

Carolyn Pritchard lives in a flat attached to Parnell House -on the right side

Phone 09 276 0656

Email:!
c.pritchard@kingscollege.school.nz

PARNELL HOUSE *-our staff history*

Mr. Wichman was appointed Housemaster to Parnell House in Term 3 2010. Previous to Kings College, he was at Mount Albert Grammar School. He has been the Head of the Mathematics Department, Dean of Year 10 and 11 and Assistant Director of School House. He is a proud old boy of that school and he has relished the change to Kings after 18 years service at Mount Albert Grammar.

Mr. Van Wyk was originally from South Africa and is the former Housemaster of St John's House, has been a Tutor in Parnell since 2004 and is the Junior Dean. He teaches English and is a keen Cricket and Squash coach.

Mr. Prendergast is a former primary school teacher and is currently employed in staff training at SKY. He has been a Tutor in Parnell House since 2005.

Mr. Lincoln Savage was a former student and boarder of Mount Albert Grammar, where he was the schools Victor Ludorum and Captain of the 1st XV in 1994. He has was Head of Languages at Kelston Boys High and he became the first teacher of Maori at Kings College.

Ms. Carolyn Pritchard comes from a background in Health, is a qualified nurse and has previously worked the Medical Centre of several large secondary schools. She is a very proud grandmother and very used to working with young people.

Parnell Housemasters

A Thomson 1924 - 27
LW Delph 1928 - 32
H Hunt 1933 - 47
Rev CM Sinclair 1948
WA Craig 1949 - 51
JD Lewis 1952 - 60
VF Maxwell 1961
WG Kerry 1961 - 74
DA English 1975 - 76
S Manners 1977 - 81
APS Robinson 1982 - 86
G Savage 1987 - 93
KR Carrington 1994 - 1999
CJ McLachlan 2000 - 2006
AS Massey 2007
CJ McLachlan 2008 - 2010
HA Wichman 2010 -

Parnell Matron

I A Lewis 1928 - 1929
F McVean 1930 - 1934
I Dart 1936 - 1938
K Thornton 1939 - 1943
E Milnes 1944 - 1946
Mrs Dart 1947 - 1948
A G Burnett 1948 - 1956
L Clarke 1957 - 1963
E M Sly 1964 - 1972
M R Milligan 1973 - 1975
L A Neilsen 1976
M Wood 1977 - 1980
D Smith 1981 - 1982
J Luckie 1983 - 1984
J Cox 1985 - 1993
P Warwicksmith 1992
J Parkes 1994 - 1996
L Brittenden 1997 - 2007
B Cooke 2007 - 2009
C Pritchard 2010 -

PARNELL HOUSE -our student leadership

PARNELL HOUSE 2011

The senior students play an enormous role in the smooth operation and management of the House. They are responsible for inducting the new boys as Mentors and are an integral in directing the daily House routines.

All the Y13 (5th Years) are part of the daily leadership responsible for maintaining the House systems. They can involve directing morning duties, ensuring bell times are followed, assisting at House meetings (Call-over), supervising in the junior prep room and assisting at bed-times

Parnell House Prefects 2011

Head of House 2011:!
James Lay

Associate HOH and
Cultural Co-ordinator:!
Harrison Smith

Deputy HOH and
Captain of Sport:!
Ben Reeves

Deputy HOH and
Captain of Academics: **Rajul Patel**

House Sacristan!
Tovo Finau

Prefects

1st Year Dorm Prefect!
Tovo Finau

1st Yr Deputy DP!
Andrew Vickers

2nd Year Dorm Prefect!
Rajul Patel

2nd Yr Deputy DP!
Jackson Chou

3rd Year Dorm Prefect!
Ben Reeves

3rd Yr Deputy DP!
Zared Lamont

4th Yr Dorm Prefect!
Richard Blakeney-Williams

4th Yr Deputy DP!
Kurt Vernall

Other Y13 boys also to do Leadership Duties:

Charles Rewha-Lobo and **Vishal Patel.**

The 5th Years are expected to enforce the rules and expectations of the House and therefore are required to use the House Discipline System. They may issue '*fatigues*' to boys for inappropriate behaviour. These are recorded in the Fatigue Book which is closely monitored by the Housemaster on a daily basis.

All boys have full redress to the Housemaster. The only physical punishments permitted are the morning runs or gardening duties. Both are closely monitored by the Housemaster and Tutors.



PARNELL HOUSE *-our place*

Our History

Parnell House was named after the Grammar School, which was established in 1855 on Ayr Street, Parnell. The Grammar School operated until 1893 (three years before King's College was established by Graham Bruce).

King's College originally began with only two Houses. School House was for boarders who arrived by train at the start of term and returned home again at the end of term. Town House was for day-boys, most of whom arrived by train from the city.

With further increase in numbers, St John's and Parnell Houses were established. The three boarding Houses were all accommodated in army barracks style buildings for many years where conditions were very harsh.

The present site, up the Drive, was opened in 1963. There has been considerable rearrangement of the House layout since that time. At one stage the present common-room served as the prep-room and library.

Our Crest

The Cross associates the House with Parnell (home of Anglicanism in Auckland) and the three stars (Estoiles) used elsewhere on King's Coats of Arms (The College / St John's / Selwyn) links it with the Diocesan Coat of Arms

Our Motto

The Motto is *Disciplina Fides Perseverantia*. This encourages success through personal and group discipline and perseverance –if at first you don't succeed, try, try and try again. Or as the boys sometimes say during cross-country training: "just keep running!"

Boarding at King's College

At King's College there is one girl's and five boy's Boarding Houses. The Houses are:

Averill House: Mr John Jackson

Selwyn House: Mr Graeme Syms

Parnell House: Mr Harry Wichman

School House: Mr Ken Carrington

St John's House: Mr Daryl Williams

Middlemore House: Mrs Sharon Lofroth

There is one girl's and four boy's Day Houses.



PARNELL HOUSE *-our expectations*

A Boarding House must be seen as a large 'family' group -we sometimes use the term 'the Parnell Whanau'. It will run smoothly and efficiently when everyone in the 'family' co-operates fully, contributes as expected and consciously works towards creating a positive atmosphere of consideration and tolerance for others.

Harassment (or bullying) of any kind is not tolerated. The same socially acceptable behaviour that exists outside the college is expected within.

As Housemaster I would like to promote the **5 Rs** as a check for ourselves. These are strong values on which a family is based.

1. Respect for oneself *-be the best you can in your presentation and performance*

2. Respect for others and their privacy *-everyone else has the same rights you wish for yourself*

3. Respect for all property *-others and House!*

4. Responsibility for your own actions *-I am responsible for my own actions and must accept the consequences
-I make the decisions*

5. Relax and enjoy life through recreation *-everyone needs to laugh and play*

Everyone has a part to play in making Parnell House a '**happy, safe and friendly**' place to live.

Everyone should enjoy themselves, but never at the expense of others.

Acceptance, tolerance and perseverance are essential if we are to achieve our shared aims. Should students feel they are being harassed in any way or witness this, they are obligated to tell a member of staff.

A Guide to 'Getting it Right' in Parnell

1. Punctuality and Tidiness

-I am always ready for study check in the morning and again in the evening

-My study/dorm area is always kept tidy -my towels on rack, my footwear at the wet entrance, and no books or bags on the floor

-I am at morning and evening call-over by the second bell

-I am Out of House to school when required and on time!

2. Dress Standards

-I wear grays for normal school days

-I wear #1s for dinner

-I wear #1s for assembly when required

-I wear mufti around the House!

3. Privacy and Dorm Access

-I may only enter a junior dorm if invited

-I may only enter another boy's room if he is present and I am invited.

4. Relationships and Language

- Co-operation is expected from me at all times towards all year groups -this is reflected by me talking to others, getting to know them and assisting them if it is needed.

- Respect and acceptance means that I treat everyone with dignity -this is reflected in the manner and language I use to others.

- Positive encouragement will promote people to do their best for me -we all have a christian name and like to hear it used positively.

- Rude and nasty behaviour is merely a reflection of a poor attitude -we all prefer to be praised if we do well, and never abused for trying hard.

- Bad language is a sign of an uncultured and lazy mind, and a lack of self-respect for my own reputation. My parents will approve of the language I use in the House.

- I will enjoy myself, but never at the expense of other students or staff.

- I will relax and enjoy life by being involved in regular recreational activities at school and in the House.

5. Mistakes are made -I will take responsibility for mine and learn from them. *Honesty first -and an apology builds strong bridges.*

PARNELL HOUSE *-our daily routine*

Monday to Friday	
MORNING	
6.30pm	1st years wake-up, shower, dress, tidy bed area and duties
6.40am	2nd years wake-up, shower, dress, tidy bed area and duties
6.30am	3rd years wake-up, shower, dress, tidy bed area and duties
6.40am	4th years wake-up
6.45am	5th years wake-up
7.10am	Study check of 1st and 2nd year dorms
7.13am	Duty check -junior duties
7.15am	Study check of all senior studies
7.20am	Call-over: a whole House briefing
7.35am	Out of House for breakfast!
8.25am	Chapel: each boy is rostered for two services a week
8.55am	School starts
10.35am	Break (25 min)
12.40pm	Lunch in Dining Hall (55 min)
3.15pm	End of school
AFTER SCHOOL	
3.40pm – 5.00pm	Sports Practices
5.15pm	Dinner in Dining Hall
6.30pm	Study check and then Call-over
7.00pm	Prep starts and breaks at 8pm (Friday prep 7.00–8.00pm)
9.00pm	Prep ends followed by Supper: milo and biscuits
9.30pm	1st & 2nd years' lights out and 3rd and 4th years in own dorm
10.00pm	3rd & 4th years' lights out and 5th years in own rooms
10.15pm	All lights out

WEEKEND ROUTINE

Saturday: Boys in Year 9-13 usually have sporting commitments on Saturdays. They wake up at the normal time and complete duties etc. Boys may go on leave after sport or after the 9.00am House run if they do not have Saturday sport commitments.

Sunday: Boys wake from 8.10am and breakfast is usually at 8.40am. There is Chapel on Sunday at 10.00am or 7.00pm. Boys on leave must return for 10.00am Chapel, but must return to the Boarding House by 6.30pm for the 7.00pm Chapel when requested or 8.30pm if not required to attend the evening Service. Otherwise they return on the Monday morning by 8.10am

There is often a House trip organised on Sunday afternoons -unless the pool is open and the sun shining! (see information on House leave).

STUDENT SUPPORT -looking after each other & THE CHAPEL

The Housemaster, in consultation with the Head of House, will assign an appointed 5th year 'Mentor' whom they can go to for advice, assistance with learning the House routines and their duties, support, or just to talk.

Fagging no longer exists.

They will meet at least once a week to discuss issues and to assist wherever possible. The Mentee may also help out the mentor, but there should not be an expectation of this by the mentor.

Secondly each dormitory has a Prefect and in the case of the first and second years, the Dorm Prefect has a separate study within the dorm. It is his responsibility to ensure the smooth running of the dorm on a daily basis. He is carefully selected and is always available for a quiet word with parents and can assist at any time.

! ! ! ! !

Thirdly each first year boy has a second year 'buddy' who has just completed his 1st year in the House. This 'buddy' will assist, particularly in the first few days, in giving directions and advice about school issues as well as House routines. New entrants in other year groups will be allocated a 'buddy' from their own year.

It is extremely important that the new boys understand their comments to staff are treated with absolute confidentiality. They MUST speak out if there are any issues they are concerned about.

The Naming Ceremony –held in week 3

This requires the new boys to learn the House Motto, names of all other boys in Parnell, the Heads of Houses, other senior leaders in the school as well as the School Song and Haka. It is supervised by the Housemaster and should be seen as an important 'right of passage' into the House. *Mentors and buddies have to work very hard!*

Chaplains

Rev Warner Wilder	09 276 0614
Email:!	w.wilder@kingscollege.school.nz
Rev Gareth Walters	09 276 0676
E-mail:	g.walters@kingscollege.school.nz

The Chapel is an integral part of school life. Each House has a Sacristan appointed from its Year 13 students. He co-ordinates chapel activities between the Chaplain and his House, as well as carrying out chapel duties.

The Chaplains, Revs. Wilder and Walters, play a key role in the life of boarders and are keenly interested in their spiritual development. They run the Community Service programme in conjunction with Rosemary Carrington and every Parnell boy is expected to participate in this very worthwhile community activity.

The Chaplains are available at all times to discuss any matter with students and parents.



MEDICAL CENTRE

Day Nurse: Mrs Bridget Caulton
Night Nurse: Mrs Jo Harris

Matron tends to the boys' minor ailments and illnesses after school and through the night. We have a College Medical Centre staffed by two nursing sisters and two doctors. The school doctors have a daily clinic from 8.00am to 8.30am. A boarder must receive a hospital appointment slip from their House Matron in the morning to attend the morning clinic.

A boarder may be kept in the school hospital where necessary. The College Medical Centre is well equipped and staffed on a 24-hour basis. The Medical Centre will inform parents, when necessary, if their child is ill.

We have an arrangement with a local 24-hour medical centre that provides an excellent and quick specialist and x-ray service. A physiotherapist also visits the School and appointments can be made at the School Medical Centre.

Outside appointments with practitioners such as dentists and specialists can be made, usually in conjunction with Matron, and preferably in reasonable proximity to the school. The boys frequently take taxis to appointments.

MEDICAL CENTRE

Phone	09 276 0624
Email:!	b.caulton@kingscollege.school.nz j.harris@kingscollege.school.nz

Note: since the advent of mobile phones there has been a tendency for boys to phone home and tell their parents about medical issues. Parents have then contacted the Matron or Housemaster! Please ensure your son reports directly to the Matron or Housemaster about all matters.

COUNSELLOR

Ms Francie Morris

From time to time boys need support outside of the House and this is provided by the school counsellor. Appointments can be made by students through e-mail on f.morris@kingscollege.school.nz or dropping into her office in the Centennial Centre. Parents are welcome to contact her.

CATERING

Meals are served in the Dining Hall. There are cooked breakfasts and dinners and a variety of hot and cold lunches.

Boys are expected to attend all meals except by prior arrangement with a member of the Boarding staff or sports coaches.

DRESS



During the school week (until dinner) school uniform, PE or sport uniform MUST be worn down at school. Mufti may be worn in the House after school but school uniform must be worn on all occasions when visiting the local shops. No.1's are worn to Dinner and on every Tuesday throughout the year.

Summer #1s are worn in Terms 1 and 4.

Winter #1s are worn in Terms 2 and 3.

On Saturdays school uniform or tracksuits must be worn until after lunch down at school.

All students supporting afternoon 1st XI Cricket, 1st XV Rugby and evening 1st XI Hockey must wear tracksuits or school uniform.

Jewellery is prohibited at all times.

PARNELL HOUSE *-our staff*

1. Housemaster

The Housemaster is in charge of all aspects of the Boarding House.

He oversees the pastoral and academic welfare of the boys as well as ensuring that the House operates safely and fairly. He also manages the property and environs of the House.

He must always be the first person consulted about issues relating to the boys. He is assisted by the residential House Tutors and Matron, and at school the Pastoral/Academic Tutors.

2. House Tutors

House Tutors are resident on the campus and are involved in the supervision of the boys during the week and weekends, as well as helping with excursions and other activities.

They also assist boys in their studies.

3. Pastoral /Academic Tutors

Pastoral/Academic Tutors are responsible for the academic matters of boys within their Tutor Group and work closely with the Housemaster. Parents should firstly contact the Academic Tutor, then Housemaster over academic issues.

Tutors usually meet with tutor groups on a Monday and after each Order is published. Tutors are expected to meet with each student and discuss their academic progress.

4. The House Matron

The House Matron's role is to care for the boys general health and well-being. This includes monitoring all medical needs and even assisting with personal clothing when assistance might be required -by polite request! Matron plays a very important pastoral role within the House and parents are strongly encouraged to meet her early in the year.



STAYING in TOUCH

-contacting us



Phones and boys

There is one designated in-coming phone:
ph 09 276 0699 Ext 737.

Some parents set up an 0800 or similar type number to allow their sons to phone them.

Boys are permitted to have mobile phones in the House, but should not take these to school.

Please do NOT arrange to phone your son's mobile during school hours as this encourages boys to keep them with them at school. It is easy to leave a message to be received after school.

The junior boys will be required to hand in their phones during prep -6.45-9.00pm, and overnight -so no calls after 9.20pm.

Boys phone number:

Ph 09 276 0699

Ext 737

And of course E-mail: every boy is given a school e-mail account and with 6 computers in the House there is ample opportunity to be in touch via this account. They may also use their personal accounts.

Contacting the staff

As the Housemaster and Tutors all teach, they may not be available to take your call during the day.

Urgent messages can be left with the School Office, otherwise the Housemaster's phone has a message service. This will be monitored each day after school and sport have finished.

Evening calls to staff should be made before 8.00pm. Alternatively Matron may be contacted from 3.15pm.

Any parcels delivered during the day should be taken to the School Office. Courier parcels and mail all go to the School Office. Don't leave it at the door!



LEAVE ARRANGEMENTS *-getting us home!*

All leave is granted at the discretion of the Housemaster.

There are four leave options:

Option A: Friday to Sunday

Option B: Friday to Monday

Option C: Saturday to Sunday

Option D: Saturday to Monday

Friday leave begins from **5.00pm** after boys have completed any school commitments of rehearsal's, practice or fatigues -School or House. Early departure may be allowed if they have no commitments.

Saturday leave begins from **10.00am** after the 9.00am House run or the completion of school sport.

Sunday return is between **5.00pm** and **8.30pm** UNLESS there is a House Chapel Service -which is compulsory.

Monday return is by **8.00am** for a Call-over.

Mid week Dinner leaves are available at the Housemaster's discretion. Boys should request this directly to the Housemaster. Boys may leave after school if they have no sport commitments and are expected back for evening prep at 7.00pm unless a later return is approved.

Requesting Leave

All leave requests are made by e-mail received by 9.00pm on Wednesday evening.

Hosts must also send in confirmation they are willing to host.

This allows the weekend catering to be confirmed with the Catering Manager.

Please head up your e-mail:

Leave for *son's name -day to day*

ie. **Leave for Jack -Fri to Sun**

The Housemaster will reply to all leave requests.

All boys going on leave will present an Exeat Form, on Wednesday after Prep, to be signed by the Housemaster . This will be taken on leave to be countersigned by the host and returned to the Housemaster on arrival back at the House.



SCHOOL LEAVE POLICY

HOST responsibilities and expectations

As a host parent, King's College expects you to observe the following expectations.

1. You will assume the role of in loco parentis and the boarder's health and welfare will be entrusted in your care.
2. Whilst on leave boarders will observe all of the school's rules and regulations.
3. The boarder should only stay overnight at the host address stated on the Exeat form.
4. We advise that host parents of Year 12 & 13 students should observe a curfew of 12.30am.
5. Host parents must carefully check all transport arrangements if the boarder is going away from the host's house for the evening.
6. The host parent must countersign Exeat forms.
7. Overnight leave begins on Saturday after sport. Boys are required to be back from leave by 6.30pm for Sunday Chapel, where Calendared, or otherwise at 8.30pm.
8. Host parents are only allowed to take two boarders in total from any of the Houses e.g. 1 Parnell House student and 1 from St John's House = 2 boarders.

LAUNDRY

All laundry is done for the boys. Different items go out on allocated days of the week.

A sports wash goes out daily; it is picked up in the morning and returned ready for the boys' use in the afternoon. The tendency for most

"In summer, if it's hot, we go down to the pool and play games and muck around -I really like that.

Sometimes we might catch a movie at Sylvia Park, and buy more tuck.

I quite like weekends in the House - they are quite relaxed."

boarders is to bring too many clothes. Space is limited and it is wise not to include too much in the way of mufti. Please name all articles permanently and clearly.

As the boys spend most of their time in either school uniform or sports clothes they only need about three changes of clothes. Matron has the task of sorting bags of laundry in the afternoons and places laundered clothing in the boys' laundry locker.

It is essential all items are NAMED! A bold marker across the inside of the collar or waistband is the best -while labels are the standard.

BEDDING

All bed linen and pillows are provided and one sheet is washed each week.

Boys are expected to bring their own duvet and cover which can be washed in the laundry.

WEEKENDS

-what we do here

1. All House trips must be approved by the MOD. (Master on Duty)
2. House trips during the day may be supervised by a House Prefect at the discretion of the MOD.
3. House trips in the evening must be supervised by the MOD.
4. Senior students may go on evening school trips (e.g. Film Club) at the discretion of the Housemaster.

Saturday and Sunday Shopping Leave

Students may request special shopping leave to go to the dairy at the top of Golf Ave, the Monument Petrol Station or Subway.

1. Leave must be taken in pairs or groups: NEVER on your own.
2. Uniform is to be tidy mufti and footwear must be worn.
3. All students must sign the gate book before leaving and immediately when they return. State the destination and times.
4. Leave is for a maximum of one hour.

Friday Shopping Leave

Students may take shopping leave after school on Friday afternoon to go shopping in Otahuhu. The locals are quite proud of having King's in their midst and the adults keep an eye out for our boys when visiting the shopping area. The boys must follow these expectations to ensure their own personal safety:

1. Leave must ALWAYS be taken in pairs or groups.
2. Full and correct school uniform must be worn -including footwear.
3. All students must sign the gate book before leaving and immediately when they return. State the destination and times.
4. All students must return by 5.00pm.
5. All school rules regarding behaviour apply.



PARNELL HOUSE Organisation

COMPUTERS

They are an integral part of education at King's and their appropriate use is to be encouraged. Most Year 11, 12 & 13 boys have their own laptops and as well as the six computers in the House library, there are many more in the School



library and classrooms. It is not necessary for juniors to have a computer and parents should discuss this with the Housemaster before giving one to their son. All personal computers are required to be configured by the College's I.T. Department. Inappropriate use of computers will lead to appropriate discipline.

MONEY & VALUABLES

Each boy is responsible for the safekeeping of his own possessions. Valuables should be locked away in their wardrobe locker. The boys will need two strong padlocks for each of their lockers - combination locks have proven best.

Important documents such as travel tickets and passports should be held for safekeeping with the Housemaster.

Boys should not carry or keep significant sums of money in their lockers.

Eftpos is available at the School shop & Tuck-shop. The Tuck shop is open at break, lunch and after school.

ELECTRONIC DEVICES

IPods are allowed -but not encouraged .

Game toys are allowed - but not encouraged.

Cameras are allowed but no image can be taken and displayed unless those people in the image approve.

Fans are allowed -but nothing bigger than 20cm.

Security is an individual and shared responsibility.

Very sadly not everyone is as trustworthy and honest as your son. Every year boys report missing items such as clothing, phones, iPods, game toys, wallets and money. Incredibly this often occurs at school despite boys being told not to take valuables to school!

Please make sure your son is prepared to take greater responsibility for his own belongings and knows to report any missing items immediately. NB -just sometimes these items have just been left 'somewhere' and can be quickly found if reported immediately. There is a zero tolerance to theft and suspension is the 1st option used!

THE FRIENDS' SHOP

The Friend's shop sells uniforms, stationery, classroom materials and even chocolate biscuits!! Boys can charge items to their account to the value of \$50.00. Above that amount, the Housemaster's permission is required. Contact: Lesley Hammond (09)2760698

PARNELL HOUSE ORGANISATION

ACCESS TO THE HOUSE

Only 5th years boys -who can bring bikes to the school, may return to the House during the day. During study periods they are expected to be studying!

HOUSE NEATNESS AND CLEANLINESS

Each boy is responsible for ensuring that his own area is neat and tidy for "study check" every morning. All food must be kept in either tuck boxes or lockers. It is expected that clothes be kept tidy and folded and that individual study areas in the prep room are kept organised and uncluttered. The junior prep room will be

inspected every evening before the boys are released for supper.

FATIGUES /DETENTIONS

In the House, the boys can expect to be disciplined if they are not prepared to fulfil their responsibilities and to follow expectations.

This generally involves any lateness, interrupting others during prep by talking or moving around, not completing duties, talking after lights out when quiet is requested or getting up after lights out.

These all relate to respecting others. Friday afternoon fatigues are the most common type of punishment and involve an hours



PERSONAL NEATNESS AND CLEANLINESS

Sheets are changed every week and clothes must be washed regularly. Personal cleanliness and hygiene are of paramount importance in a Boarding House. The day ends or begins with showers for all. Hair must be kept neat and tidy and meet the school's expectations. Extremes of fashion, colour or length are not permitted. Parents should also ensure their son is introduced to shaving if it is required. All outdoor foot-wear stays out of dorm areas.

gardening.

Other forms are: morning (6.00am) runs, spot jobs or a Sunday gardening fatigue. Persistent infringements can lead to loss of privileges such as leave. The Associate Headmaster can deal with more serious instances.

At School, detentions are given for prep not being completed, lateness, uniform violations, rudeness and any other unacceptable behaviour.

Sunday School Fatigues require three hours of work to be done at the school -on a Sunday morning from 9.30-12.30pm.

DUTIES

All 1st to 4th years are required to do morning duties and general housekeeping to maintain Parnell House in a 'home like' condition.

Tasks involve tidying set areas of the House, collecting and emptying rubbish bins, sweeping floors and outdoor areas, or mopping out shower areas.

These are completed independently and later inspected by the Master on Duty and Prefect on Duty.

SCHOOL ORGANISATION

SPORT AND CULTURAL ACTIVITIES

All Year 9, 10 and 11 students are expected to do at least two co-curricular activities at the College during the year, one of which must be a sport.

Most students do a summer and a winter sport, which is acceptable, but students are encouraged to be involved in a cultural activity or community service as well.

Year 12 and 13 students are also encouraged to get involved in sport and cultural activities, but co-curricular activities are not compulsory for them.

In Parnell House every boys is encouraged to do two sports unless this clashes with a cultural or community activity.

PREP

Organised quiet study ("prep") operates from 7.00pm to 9.00pm. In Parnell House this is

considered an integral part of the day and high levels of personal discipline are expected.

No boy shall be allowed to interrupt the work of another.

Good study habits will not magically occur. It requires personal effort and a positive attitude.

House Staff will support students, but they must also work hard to establish their routine and habits.



In Parnell there is absolutely no movement in the House during the First prep. After the 10 minute break boys may quietly seek assistance from others.

ORDERS

Orders are published six times a year for juniors and four times for seniors.

They include a percentage

"I have always believed that Prep is the 'Boarder's advantage' here at King's"

Mr John Taylor
Former Headmaster of King's College

mark and an effort grade. 1st and 2nd years are also ranked in their sets. Orders are used to assess academic progress every Term.

After the order is published, Tutorsides are held where the Tutor interviews each student and analyses performance and participation.

TUTORSIDES

Tutorsides are individual meetings held with a boy's Academic Tutor.

At these meetings the progress of the student is reviewed and goals are set for the future. Tutorside meetings are Calendared for each year group during the term.

TUTOR PERIODS

This is when Academic Tutees meet with their Tutor together for administration and shared pastoral activities.

SCHOOL ORGANISATION

OVERSEAS STUDENTS

Parents are reminded that they are required to nominate a responsible adult living in Auckland to act as a guardian for their son. For further information in this regard, please ask the Director of Admissions, Mr Kennelly, for a copy of the guidelines to help with the selection of an appropriate guardian. Once you have selected a guardian, you should provide details of his or her name, address and phone number by completing the Guardianship Nomination Form and forwarding this to Mr Kennelly. Assistance with visa and health insurance matters can be obtained from Mr Kennelly.

MID TERM BREAKS

Mid term breaks are scheduled during Terms 1, 2, and 4 (there is no mid-term break in term 3). All boys are expected to leave the Boarding House for mid-term breaks and return by 8.30pm on the Monday prior to the resumption of school.

COLLEGE WEBSITE



www.kingscollege.school.nz

The web is an up-to-date and informative resource. Most information on school

routines and events, weekly sporting fixtures and results, academic matters and subject course requirements etc, cultural and sporting activities are available, and staff contacts can be found on the website. Bookmark it now!

During the holiday break boys are expected to take most of their personal belongings home. They may leave some things in the linen room, but it is strongly advised that at least everything they wear should go home for inspection, repair and naming.

SECURITY GUARD COVERAGE

General

This Policy Statement sets out guidelines governing the provision of a security guard.

Policy

1. The College has a security guard, coverage as follows:
-3.00 pm to 1.00 am the following morning, seven days a week, throughout the year, plus two mobile and random patrols between 1.00 am and 4.00 am. (Note that the Golf Avenue Gates close automatically at 11.00 p.m.)
 2. Variations to these times are approved on an 'as required' basis by the Associate Headmaster in association with the School Officer.
 3. When the Security Officer is on duty he can be contacted via Extension 303 on the College Exchange.
 4. From 8.00 am to 3.00 pm, security incidents should be reported to the School Officer on 0275548124. Serious incidents should be advised direct to the Police on 111.
- HOLIDAYS: Static Guard on from 5.00 pm to 12.00 midnight daily, plus two mobile and random patrols between 12.00 midnight and 4.00 am.

STUDENT HARASSMENT POLICY

King's College Student Harassment Policy

"Providing A Safe Physical and Emotional Environment"

Rationale

King's College has amongst its aims the provision of an environment in which each student is personally involved, in which they can develop as a young person of integrity, social conscience and courage.

Purpose

To this end, we aim to establish a community in which everybody feels valued and safe and where individual differences are appreciated, understood and accepted. Every student has a right to enjoy their time at school. The policy is implemented with the intention of:

- teaching, protecting and supporting students
- increasing awareness and developing detection and prevention strategies
- providing a supportive climate and encouraging responsibility to others
- monitoring the incidence of harassment

Guidelines

The community does not tolerate harassment. Respect for others is expected. Everyone has rights and responsibilities.

It is a student's right and responsibility to report bullying, whether it happens to be them or someone else.

The policy is outlined in a separate leaflet issued to new parents upon enrolment and discussed with students each year. All incoming students will be given clear instruction as to the nature of harassment and what to do if any alleged harassment occurs.

Parnell House has a **Zero Tolerance** policy towards harassment perpetrated by any individual. Any student who feels that he is the victim of verbal harassment or who is experiencing physical abuse, must see a person whom they trust to get the matter resolved as soon as possible, and in confidence.

This person might be a Housemaster, College Counsellor, Tutor, the Chaplain, Matron, Head of House, House Prefect, 5th Year Mentor, Yer Pal, or a teacher at school.

Carmen Regale The School Song

" " " " O floreat semper Colledgeium Regis
" " " " " Et semper iam magnum maius emicet!
" " " " " Quae mater benigna, omni amore digna
" " " " " Viri ut re fiamus, docet, **VIRTUS POLLET.**

" " " This is sung to the tune of a 19th century English Hymn of Thanksgiving.

The College Motto

" " " " "
! ! ! ! ! ! VIRTUS POLLET
! ! ! ! ! ! Manliness Prevails

King's College Mission Statement

" "
" " We aim to provide excellence in teaching and learning within a well-balanced
" " educational context involving the academic, cultural, social, emotional and
" " spiritual dimensions of life.

" " " " " **! Vision**

The vision of King's College is to provide the best all-round education it is possible to obtain.

Graham Bruce (Headmaster, 1896)

Values of King's College

"	Generosity of Spirit!	"	"	We value a culture of service and of giving to others.
"	Gratitude"	"	"	We value the opportunities available at the College and welcome life as a gift to be enjoyed.
"	Honesty"	"	"	We value trust and truthfulness in all human relationships.
!	Moral Courage!	!	"	We value strength of character and leadership, guided by a strong moral code of behaviour.
"	Pursuit of learning"	"	"	We value the spirit of enquiry and the intellectual growth of students, including their different learning needs, to become creative, engaged and open-minded learners.
"	Respect"	"	"	We value the fair treatment of all people and the preservation of human dignity.
"	Spirituality!	"	"	We affirm the significance of the Christian spiritual journey which gives personal meaning to life.
"	Tolerance"	"	"	We value the acceptance of all people and encourage a sense of belonging in our community.

Chapel

Attendance at Chapel is compulsory on the days set down below.

Weekday Chapel services begin at 8.30 am and all students should assemble outside the Chapel by 8.25 am.

Weekend services are listed in the Term Calendar and should be noted carefully.

Monday ""	Monday Prayers
Tuesday" "	Year 12 and 13
Wednesday"	Years 9,10 and 11

King's College Haka

Kaea: " Ko tenei he wero ki a koutou ma, Tuturu whakamaua kia tina

Kura: **Tina**

Kaea: Hui e

Kura: **Taiki e**
" " **Hii aue, Hi**

Kaea: Tiare Maiho, te timatanga mai o to matou wharekura rangatira

Kura: **A te Rangatiratanga**
" " **Haere mai koe, Uru mai koe**
" " **Uru mai koe ki roto I to matou wharekura rongonui**
" " **Kingi Kareti, Kingi Kareti**
" " **Putā ake ko te ihi te wehi**
" " **Ko te mana, Ko te tapu**
" " **He totara nui, He whakaruruhau**
" " **Tau mai, Tau mai**
" " **Tau mai e te kura wanaga o Kingi Kareti, Kingi Kareti**

Kaea: He aha te mea nui o te ao?

Kura: " **Ko te tangata, Ko te tangata**
" " **Tu tangata pumau, Tu tangata pumau**
" " **No nga hau e wha**
" " **Hi!**

NB: Kaea = The Leader

Kura = Everybody

House Captains

Archery	Charles Rewha-Lobo
Athletics	Rajul Patel / Tovo Finau
Badminton	Kurt Vernall
Basketball	Jackson Chou
Chess	Rajul Patel
Cricket "	Andrew Vickers
Debating	Harrison Smith
Golf	Andrew Vickers
Hockey	Kurt Vernall
House Music	Charles Rewha-Lobo / James Lay / Harrison Smith / Zared Lamont
Netball"	Charles Rewha-Lobo
Orienteering"	Richard Blakeney-Williams
Rowing	Vishal Patel
Rugby	Ben Reeves / James Lay
Sailing	Ben Reeves
Shooting	Richard Blakeney-Williams
Soccer"	Jackson Chou / Rajul Patel
Squash	Andrew Vickers
Steeplechase"	Harrison Smith / Richard Blakeney-Williams
Swimming	Ben Reeves / Charles Rewha-Lobo
Tennis	Vishal Patel
Tug O War	James / Tovo Finau
Water polo	Zared Lamont

Mentor, Mentee and Buddy

Mentee	Mentor	Buddy
Joe Barry-Marron	Kurt Vernall	Christopher Chen
Harry Clark	James Lay	Jack Mannell
Andrew Cox	Harrison Smith	Matthew Kerr
Timothy Guy	Ben Reeves	Daniel Green
Thomas Hillary	Vishal Patel	Nicolas Oldfield
Isaac Kim	Zared Lamont	Adrian Wong
Taehoon Kim	Andrew Vickers	Michael Kopua
Mitchell Proctor	Rajul Patel	Bayly Ireland
Geoffrey Sirikientong	Tovo Finau	Mick Thumvilai
Andrew Song	Jackson Chou	Alec Hudson
Adam MacMillan	Richard Blakeney-Williams	Alec Hudson
Ashley Tuia	Charles Rewha-Lobo	Matthew Kerr
Dong Ha Jeong	Zared Lamont	Nicholas Walsh
Pakhorn Suthiglom	Charles Rewha-Lobo	William Heron
Atipol Tantichanthawong	Vishal Patel	JJ Marie

Parnell House Fire Drill

" Emergency Evacuation Procedure

" When the fire alarm sounds, All Students must proceed to the nearest and safest
" emergency exit and assemble on the grass bank next to the flagpole at the front of
" the House in Year Groups and in alphabetical order.

" ALL WARDENS to wear yellow hard hats and ensure your designated area has
" been 'evacuated before 'assembling. Ensure the gate book is brought out to the
" assembly point and proceed with "callover".

" WARDENS to report role call to HOUSEMASTER or HOUSE STAFF
! MEMBER as soon as possible.

" DO NOT RUN DURING EVACUATION!

KING'S CONTACTS

Parnell House

Harry Wichman	09 276 0653 or 021548475 h.wichman@kingscollege.school.nz
Schalk Van Wyk	09276 0609 s.van.wyk@kingscollege.school.nz
Mark Prendergast	09 276 0654 m.prendergastr@kingscollege.school.nz
Lincoln Savage	09 2762746 l.savage@kingscollege.school.nz
John Southern	09 276 0673/674 j.southern@kingscollege.school.nz
Paul Haines	09 276 0641 p.haines@kingscollege.school.nz
Matron: Carolyn Pritchard	09 276 0656 c.pritchard@kingscollege.school.nz
Boys Phone	09 276 0699 Extn 737

Medical Centre

Bridget Caulton	09 276 0624 b.caulton@kingscollege.school.nz
Jo Harris -night nurse	j.harris@kingscollege.school.nz

Director of Admissions

Mark Kennelly	09 276 06890 m.kennelly@kingscollege.school.nz
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Chaplain

Warner Wilder	09 276 0614 w.wilder@kingscollege.school.nz
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College Counsellor

Francie Morris	09 276 0607 f.morris@kingscollege.school.nz
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Junior Dean

Schalk Van Wyk	09 276 0890 s.van.wyk@kingscollege.school.nz
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